



**PUBLIC NOTICE**  
**Request for Qualifications (RFQ)**  
**Airport Planning and Environmental Consultant**  
**MidAmerica St. Louis Airport, County of St. Clair, Illinois**  
**Solicitation No. 2023-18.01**

**Owner:** St. Clair County with the Public Building Commission of St. Clair County as authorized Agent (the Commission and St. Clair County collectively hereinafter referred to as the “Owner”) hereby gives notice that Statements of Qualifications (SOQ) will be received from qualified consultants to provide professional services for the Airport. St. Clair County promotes equal opportunities and encourages participation by Disadvantage Business Enterprise (DBE) firms.

**Scope of Services:** The consultant retained for this solicitation shall supply professional services necessary to provide planning and environmental services and special services or studies for miscellaneous airport projects. [FAA Advisory Circular 150/1500-14E](#) provides an outline of consultant services normally used for projects conducted under airport grant programs. The specific projects to be considered are listed in the RFQ.

**Qualifications:** Consultants submitting a SOQ must be prequalified with the Illinois Department of Transportation (IDOT) Bureau of Design & Environment in Airports – Master Planning / Airport Layout Plans (ALP) and Environmental Reports (EA and EIS).

**Time and Place of SOQ Submittal:** SOQs will be received **until 10:00 a.m. (local time) on the 28<sup>th</sup> day of November 2023** in the Airport Department of Engineering & Planning, MidAmerica St. Louis Airport, 9656 Air Terminal Dr., Suite 250, Mascoutah, IL 62258. The SOQ must be submitted in accordance with all submission requirements set forth in the RFQ. Facsimile submittals are not acceptable. Late proposals will not be accepted. Questions must be directed in writing as detailed in the RFQ.

**RFQ Documents:** The RFQ is available effective 8:00 A.M., November 6, 2023. Consultants interested in submitting an SOQ may request the RFQ from the Airport Department of Engineering & Planning by e-mail ([alice.tejada@flymidamerica.com](mailto:alice.tejada@flymidamerica.com)). The RFQ and subsequent addenda (should there be any) will be distributed exclusively **via e-mail**.

**Agreement:** The Owner intends to execute an IDOT, Division of Aeronautics (IDA) Agreement for Engineering Services (Retainer Agreement) with the selected consultant.

**Submittal Rejection:** This RFQ does not obligate the Owner to execute an Agreement with any consultant nor to pay any cost incurred in the preparation of any SOQ submitted in response to this RFQ. The Owner reserves the right to reject any and all submittals, waive any informalities in submittals, or to accept a submittal which best serves the interests of the Owner.

**Published by authority of the St. Clair County Public Building Commission, St. Clair County, IL.**