ATTACHMENT A

TITLE VI COMPLAINT FORM

These procedures are for complaints of discrimination, other than employment discrimination, by MidAmerica St. Louis Airport (BLV). They apply to discrimination by airport employees, contractors, concessionaires, lessees, or tenants of BLV's facilities based upon race, creed, color, national origin, or sex, including but not necessarily limited to complaints under Title VI of the Civil Rights Act of 1964 and the Civil rights Restoration Act of 1987. They cover any program or activity administered by BLV.

Any person who feels that he or she has been subjected to discrimination on the basis of race, creed, color, national origin, or sex has the right to file a complaint with the Airport. These procedures do not deny or limit the right of a complainant to file a formal complaint with an outside agency, such as the U.S. Department of Transportation or Federal Aviation Administration (FAA), or to seek private legal counsel regarding discrimination.

Complaints must be filed within 180 days after the alleged discriminatory event, must be in writing, and must be delivered by one of the following:

Complete this form, print it, sign it, and mail, or email to:

By mail to: MidAmerica St. Louis Airport
Department of Engineering & Planning
Attn: Title VI Coordinator
9656 Air Terminal Dr.
Mascoutah, IL 62258

OR by email to:
BLV.TitleVI@flymidamerica.com

COMPLAINANT INFORMATION:

Date:
(MM/DD/YYYY) _____

Complainant Name: _____

Email Address: _____

Address: _____

City/State/Zip Code: _____

Phone
(include area code) _____ ☐ Cell ☐ Home ☐ Business

Second Phone
(Include area code) _____ ☐ Cell ☐ Home ☐ Business

I believe the discrimination I experienced was based on *(check all that apply)*:

Race ☐	Color ☐	National Origin ☐	Age ☐
Sex ☐	Religion ☐	Disability ☐	Ancestry ☐
Gender Identity ☐	Sexual Orientation ☐	Other ☐	

Airport Services, Program, Opportunity or Activity Allegedly in Violation

Date Alleged Violation occurred:
(MM/DD/YYYY) _____

Location:
(Be as specific as possible) _____

Description of Services Program, Opportunity or Activity used (if traveling, indicate Airline) *If more space is needed, please use the back of this form or attach a separate sheet of paper:*

Description of Alleged Violator (Airport, Tenant, Concessionaire, Contractor, Other)

Description of Alleged Violation and Requested Remedy:

Include the name(s) and contact information of the person(s) who discriminated against you *(if known):*

Please list any and all witnesses' names, employers and contact information, if applicable.

Has this case been filed with the Department of Justice or other government agency or court?

If You Answered "Yes" to the previous question, complete the following:

Agency or Court : _____

Contact Person: _____

Address: _____

City/State/Zip Code: _____

Phone
(include area code) _____

Date Filed:
(MM/DD/YYYY) _____

Other Comments:

You may attach any written materials or other information that you think is relevant to your complaint.
Signature and date required below.

Signature	**Printed Name**	**Date** *(MM/DD/YYYY)*

All complaint forms completed should be sent to:	**A copy of this complaint will be forwarded to:**
MidAmerica St. Louis Airport Department of Engineering & Planning Attn: Title VI Coordinator 9656 Air Terminal Dr. Mascoutah, IL 62258 Email: BLV.TitleVI@flymidamerica.com	Federal Aviation Administration Office of Civil Rights, ACR-1 200 Independence Avenue, S.W. Washington D.C. 20591