



MIDAMERICA ST. LOUIS AIRPORT  
ST. CLAIR COUNTY, ILLINOIS

# COMMUNITY PARTICIPATION PLAN

## TITLE VI COORDINATOR

Ms. Alice Tejada

[BLV.TitleVI@flymidamerica.com](mailto:BLV.TitleVI@flymidamerica.com)

MidAmerica St. Louis Airport  
Engineering & Planning  
9656 Air Terminal Dr., Suite 250  
Mascoutah, Illinois 62258-5501  
(618) 566-5321



PUBLIC BUILDING COMMISSION  
ST. CLAIR COUNTY, ILLINOIS

# MidAmerica St. Louis Airport Community Participation Plan (CPP)<sup>1</sup>

## 1. Administration

The purpose of this Community Participation Plan (CPP) is to ensure that stakeholders or communities affected<sup>2</sup> by St. Clair County with Public Building Commission of St. Clair County as authorized Agent, d/b/a MidAmerica St. Louis Airport (herein after referred to as BLV) projects or operations can be informed and participate and have their input thoughtfully considered in the key stages during airport planning efforts, regardless of their race, color, national origin, sex, sexual orientation, gender identity, creed, age, or disability (hereafter, the “protected bases”). This plan is provided in accordance with Title VI of the Civil Rights Act of 1964 (Title VI) and related authorities.<sup>3</sup> This plan and associated reports regarding our CPP efforts will be communicated to the public in formats accessible to persons with disabilities and to limited English proficient (LEP) individuals.

The individuals primarily responsible for implementing the BLV CPP are:

Responsible Official	Title, Office, and Responsibilities
1 Darren James	Airport Director
2 Jennifer Hogancamp	Assistant Airport Director
3 Alice Tejada	Title VI Coordinator

Responsible officials’ contact information is shared with the public through the following methods:

### Website, In-person, and Other Communication Methods

1 **Website:** flymidamerica.com

2 **Email:** BLV.TitleVI@flymidamerica.com

3 **Social Media:** <https://www.facebook.com/midamericabl>  
<https://www.instagram.com/midamericaairport/>

In addition, BLV will ensure that members of the public are advised of our nondiscrimination obligations. This includes how to file discrimination complaints with BLV and the FAA. We will also conspicuously display the FAA-provided Unlawful Discrimination Posters at airport facilities. See *Notice* section of BLV’s Title VI Plan.

BLV also makes this CPP available through the following methods when engaging members of the public concerning planning efforts:

---

<sup>1</sup> See DOT Order 1000.12C, “The U.S. Department of Transportation (DOT) Title VI Program,” Ch. 2, Sec. 4. (Jun. 11, 2021). <https://www.transportation.gov/sites/dot.gov/files/2021-08/Final-for-OST-C-210312-002-signed.pdf>

<sup>2</sup> Within this CPP, the term “affected” also means *served*, in addition to *positively or negatively impacted*.

<sup>3</sup> Related authorities include the Age Discrimination Act of 1975; Sec. 520 of the Airport and Airway Improvement Act of 1982; and the Civil Rights Restoration Act of 1987.

**Website, In-person, and Other Distribution Methods**

- 1 Website:** flymidamerica.com
- 2 [BLV.TitleVI@flymidamerica.com](mailto:BLV.TitleVI@flymidamerica.com)** routes questions related to Title VI to the Title VI Coordinator
- 3** Via email and in-person, upon request

**2. Goals and Objectives**

This CPP applies to all airport planning and decision-making efforts, whether or not directly supported by Federal assistance. This includes surveys, public meetings (e.g., commission meetings), and hearings, not only meetings for a project requiring an environmental impact statement (EIS) or environmental assessment (EA).

BLV’s planning processes that lead to decisions for projects or operations or those of any sub-recipients are:

**Planning Processes**

- 1. Environmental Assessment (EA)**
- 2. BLV Master Plan**

BLV seeks public input for the above processes through the following methods:

<b>Public Input Methods</b>	<b>Planning Process(es) that use each Method</b>
<b>A.</b> Public meetings/hearings to review projects/plans and provide comments	#1 & #2
<b>B.</b> Published notice of availability for Draft Environmental Assessment	#1
<b>C.</b> Public notice of FAA’s Environmental decision	#1

### **3. Identification of and Focused Outreach to Affected Communities**

See Community Statistics section of BLV’s Title VI Plan, for detailed discussion of Affected Communities.

The specific steps BLV will take to communicate with, inform, educate, consult or solicit input from, and expand opportunities for engagement with each Affected Community,<sup>4</sup> are provided below.

<b>Affected Community</b>	<b>Key Community Reps. (CBOs, leaders, etc.)</b>	<b>Focused Outreach Steps</b>
<b>i. Mascoutah</b>	Community groups, business groups, city government leaders.	a. For Environmental Assessments and Master Plan Update – host public meetings, advertise public meetings via newspaper and social media.
<b>ii. Lebanon</b>	Community groups, business groups, city government leaders.	a. For Environmental Assessments and Master Plan Update – host public meetings, advertise public meetings via newspaper and social media.
<b>iii. Shiloh</b>	Community groups, business groups, city government leaders.	a. For Environmental Assessments and Master Plan Update – host public meetings, advertise public meetings via newspaper and social media.
<b>iv. O’Fallon</b>	Community groups, business groups, city government leaders.	a. For Environmental Assessments and Master Plan Update – host public meetings, advertise public meetings via newspaper and social media.
<b>v. Scott Air Force Base</b>	Community groups, business groups, city government leaders.	a. For Environmental Assessments and Master Plan Update – host public meetings, advertise public meetings via newspaper and social media.

---

<sup>4</sup> “Affected communities” means any readily identifiable group potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

#### **4. Effective Communication**

BLV will ensure that public engagement is effective, meaningful, and free of linguistic, economic, historical, and cultural barriers to participation. Every effort will be taken to ensure clear, plain, and effective communication with Affected Communities, including materials in accessible formats for persons with disabilities and in languages other than English. See Limited English Proficiency (LEP) section of BLV's Title VI Plan.

#### **5. Communication Platforms**

Diverse communication platforms will be utilized to effectively reach the broadest audience. We will use the following platforms to communicate project details, our nondiscrimination obligations, and contact information for the public to share project or operational feedback with our office and the FAA.

##### **Social Media, Monitors, and Other Communication Platforms**

**1 X (Twitter):** @BLVairport

**2 Facebook:** @midamericabl

**3 Instagram:** midamericairport

**5 BLV website:** flymidamerica.com

**6 Press releases, webpage articles, podcasts, and media advisories**

**7 Attendance at in-person events**

---

#### **6. Records**

This section includes the procedures BLV will follow to document of our outreach efforts. Records for steps taken to provide outreach to Affected Communities will be maintained in the following locations:

##### **Website, In-person, and Other Storage Methods**

**1 BLV's Internal Title VI Team**

**2**

---

Records will be kept for community input. The records will document how BLV considered, weighed, and incorporated input received. The records will include justifications for any decisions contrary to community feedback. The records will be stored in the following locations:

##### **Website, In-person, and Other Storage Methods**

**1 BLV's Internal Title VI Team**

**2**

---

Records for demographics of participants will also be kept. Requested demographic information will include race, national origin, sexual orientation, gender identity, creed, age, disability,

---

languages spoken, and community membership.<sup>5</sup> Demographic information will be requested by the following methods:

### **Demographic Information Collection Methods**

- 1** For business outreach events, race/ethnicity/sex of business owners and zip code of businesses will be captured through the registration process
- 2** For stakeholder meetings or business outreach events, when there is a post-event evaluation, voluntary information such as race, sex, and zip code will be requested as applicable.
- 3** The Airport will provide a voluntary survey (accordance with our Title VI Plan) to members of the Public Building Commission

CPP records will be made available to the public using the same methods for other information outlined within this plan.

## **7. Reporting Outcomes**

Within 30 days of the end of each fiscal year (FY), BLV will create a CPP Report for that current FY. The report will summarize efforts taken under this CPP in a narrative statement describing:

1. The specific steps taken to produce meaningful engagement with Affected Communities that FY,
2. The results of those efforts for that FY, and
3. How the Affected Communities' comments and views are or will be incorporated into the decision-making process.

The CPP Reports will be included with BLV's Title VI Plan which covers a three-year period.

---

<sup>5</sup> This information is solicited to demonstrate compliance with Title VI and related requirements. See 49 CFR § 21.9(b); 49 U.S.C. § 47123; 28 CFR § 42.406; and FAA Order 1400.11.