

AGENDA
PUBLIC BUILDING COMMISSION
October 19, 2023

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

INTRODUCTION OF VISITORS:

Mark Kern, County Board Chairman
James Brede, Director of Buildings
Bernard Ysursa, Attorney

Debra Moore, Director of Administration
Darren James, Interim Airport Director
Tom Knapp, Sheriff's Department

COMMUNICATION:

MINUTES:

- | | | |
|----------------------------|---|--------------------|
| 1) Regular Monthly Meeting | - | September 21, 2023 |
|----------------------------|---|--------------------|

TREASURER AND FINANCE:

- | | | |
|---|---|------------------|
| 1) Regular Expense Claims Report with Payroll Ledger Report | - | October 30, 2023 |
| 2) Airport Expense Claims Report | - | October 30, 2023 |
| 3) Budget Analysis Report | - | October 2023 |
| 4) Trial Balance Report | - | September 2023 |

FOR YOUR INFORMATION:

NEW BUSINESS:

OPERATIONS:

- | | | |
|--|---|-------------------------|
| 1) Jail Inmate Telephone Services Agreement | - | James Brede/Kevin Bouse |
| 2) Jail Fire Alarm Replacement – Bid Approval | - | James Brede |
| 3) Elevator Contract Proposal – PSF 313 West Main | - | James Brede |
| 4) Annex Chiller Replacement Change Order – Woolpert | - | James Brede |

FAIRGROUND OPERATIONS:

AIRPORT OPERATION BUSINESS:

- | | | |
|--|---|--------------|
| 1) Airport Operations Management Software – Sole Source Approval | - | Darren James |
| 2) Taxiway Lima – Change Order #6 | - | Darren James |

UPDATES:

- | | |
|---|-----------------------|
| 1) Enplanements | - Darren James |
| 2) Terminal Expansion/Renovation | - Darren James |

EXECUTIVE SESSION:

**Personnel:
Real Estate:
Litigation:
Security:**

ADJOURNMENT:

Public Building Commission Meeting Minutes
October 19, 2023

The Public Building Commission of St. Clair County met in the County Board Conference Room on October 19, 2023. The meeting was called to order by Chairman Richard Sauget at 9:57 a.m.

Members Present:

Richard Sauget, Chairman
Charles Lee
Thomas Dinges
Kevin Bouse
Edmond Brown
Rick Effinger
Terry Beach

Members Absent:

Others Present:

Debra Moore, Director of Administration
James Brede, Director of Buildings
Darren James, Interim Airport Director of MidAmerica St. Louis Airport
Bernard Ysursa, Attorney
Tom Knapp, Sheriff's Department
Cynthia Romero, Assistant Secretary
Randy Pierce, Fairview Heights Tribune
Monica McMurphy, Financial Analyst
Natalie Birk, Executive Assistant

The Pledge of Allegiance was recited.

There were no Public Comments made or Questions asked at this Meeting.

Upon a motion by Commissioner Lee and second by Commissioner Dinges, it was unanimously agreed to Approve the **Regular Monthly Meeting Minutes of September 21, 2023.**

Public Building Commission Meeting Minutes

October 19, 2023

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Upon a motion by Commissioner Dinges and second by Commissioner Lee it was unanimously agreed to Approve the **Regular Expense Claims Report with Payroll Ledger Report of October 30, 2023.**

Upon a motion by Commissioner Dinges and second by Commissioner Lee, it was unanimously agreed to Approve the **Airport Expense Claims Report of October 30, 2023.**

Commissioner Dinges reviewed the **Monthly Budget Analysis Report for October 2023** and stated the 2023 Budget is in line with the projected percentage of 83.3% expenditures.

Commissioner Dinges reviewed the **Trial Balance Report for September 2023** and it can be available when requested in the Public Building Commission Office.

PBC Operations

Item #2 Jail Fire Alarm Replacement-removed from agenda due to bidding not complete. Will bring back on agenda for approval in November Meeting.

Public Building Commission Meeting Minutes

October 21, 2023

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Upon a motion by Commissioner Beach and second by Commissioner Dinges, it was unanimously agreed to Approve The Jail Inmate Telephone Services Agreement between Inmate Calling Solutions, LLC and Public Building Commission of St.Clair County.

Upon a motion by Commissioner Effinger and second by Commissioner Bouse, it was unanimously agreed to Approve the Elevator Installation for 313 West Washington with Advanced Elevator, at a cost of \$268,788.00.

Upon a motion by Commissioner Effinger and second by Commissioner Bouse, it was unanimously agreed to Approve The Annex Chiller Replacement Change Order with Woolpert Engineering Company, at a cost not- to- exceed \$53,000.00. With additional approval to purchase equipment with RJI Sales at a cost not- to- exceed \$240,00.00.

Fairground Operations:

Nothing to present at this time.

Airport Operations:

Upon a motion by Commissioner Beach and second by Commissioner Brown, it was unanimously agreed to Approve the Purchase of Airport Operations Management Software from Veoci, at a cost of \$25,632.00 for the first year for initial set up, with an annual fee of \$7,000.00.

Public Building Commission Meeting Minutes

October 21, 2023

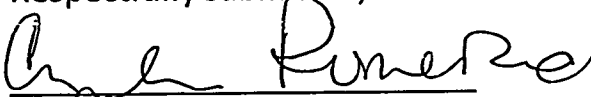
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Upon a motion by Commissioner Effinger and second by Commissioner Bouse, it was unanimously agreed to Approve the Change Order # 6 to Taxiway Lima and Taxiway Lima Bridge Project, with Plocher Construction for a cost not-to-exceed \$252,639.00.

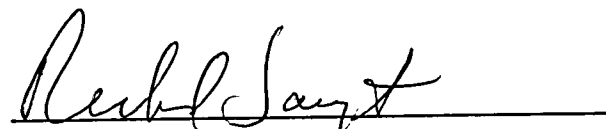
For updates on Enplanements, Terminal Expansion, and Passenger Facility Charge, please see the attached documents.

Upon a motion by Commissioner Effinger and second by Commissioner Brown, it was unanimously agreed to adjourn the meeting at 10:32 a.m. Motion carried.

Respectfully submitted,


Cynthia Romero, Assistant Secretary

APPROVED:


CHAIRMAN



Public Building Commission
St. Clair County, Illinois
October 19, 2023

Darren V. James | Interim Airport Director



1. Airport Operations Management Software

As a 14 CFR Part 139 certificated airport, MidAmerica St. Louis Airport is subject to strict inspection guidelines and rigorous documentation auditing. These inspections, the associated documentation, and the subsequent follow-up actions, are currently being completed without the aid of dedicated software. The FAA has recommended BLV incorporate a purpose-built software solution as part of its Part 139 program to streamline organization of required inspections and documentation. Additionally, an Inventory Asset Management solution will be included and implemented.

Financial Impact: This project was budgeted in the Airport Operating Budget.

Motion: “Move to authorize the Chair to approve a direct purchase of Airport Operations Management Software from Veoci at a first-year cost of \$25,632.00.”

2. Taxiway Lima – Change Order #6

In February 2022, the PBC approved a \$37,513,287.00 construction contract for the Taxiway Lima and Taxiway Lima Bridge project. Several items have presented themselves which were outside of the original scope of the project. Work completed as part of this change order includes removal of a now defunct Service Road gate, upgrades of a Service Road gate, installation of a new personnel gate, and all access control system, video surveillance system, and other components related to the aforementioned gates.

Financial Impact: Project is 100% funded by state grants administered through IDOT and DCEO, and TIF funding.

Motion: “Move to approve and authorize the Chair to execute Change Order #6 to Taxiway Lima and Taxiway Lima Bridge project with Plocher Construction Co. at a cost Not-to-Exceed \$252,639.00.”

Airport Update



Top Illinois Airports (per enplanements - Aug 2022 - Jul 2023)

Locid	City	Airport Name	S/L	Hub	2022 Rank	State Rank DOT (Aug 2022 - Jul 2023)	Enp DOT (Aug 2022 - Jul 2023)	Allegiant Total Passengers (Aug 2022 - Jul 2023)	Rank DOT (Aug 2022 - Jul 2023)
ORD	Chicago	Chicago O'Hare International	P	L	4	1	28,748,000	0	4
MDW	Chicago	Chicago Midway International	P	L	30	2	10,197,000	?	29
PIA	Peoria	General Downing - Peoria International	P	N	166	3	300,000	297,000	163
MLI	Moline	Quad Cities International	P	N	171	4	263,000	130,000	173
BMI	Bloomington/Normal	Central IL Regional Airport at Bloomington	P	N	189	5	165,000	68,210	189
BLV	Belleville	Scott AFB/Midamerica St Louis	P	N	192	6	152,000	303,000	195
RFD	Rockford	Chicago/Rockford International	P	N	214	7	118,000	235,000	209
CMI	Champaign/Urbana	University of Illinois-Willard	P	N	257	9	67,000	0	251
SPI	Springfield	Abraham Lincoln Capital	P	N	250	8	59,000	47,130	258
DEC	Decatur	Decatur Airport	CS	-	407	10	11,000	0	372
MWA	Marion/Herrin	Veterans Airport of Southern Illinois	CS	-	397	11	8,964	0	390
UIN	Quincy	Quincy Regional-Baldwin Field	CS	-	477	12	3,812	0	456

Enplanements

MidAmerica St. Louis Airport
Monthly Passenger Enplanements

2023			2022			2021			2020		
Departures	Enp	Avg Enp	Departures	Enp	Avg Enp	Departures	Enp	Avg Enp	Departures	Enp	Avg Enp
56	8,327	148.7	63	7,456	118.3	57	6,405	112.4	65	9,706	149.3
53	8,329	157.2	61	8,425	138.1	65	7,519	115.7	69	10,389	150.6
91	13,945	153.2	108	16,315	151.1	118	13,033	110.4	95	9,304	97.9
95	12,974	136.6	102	14,392	141.1	81	8,947	110.5	4	123	30.8
93	13,754	147.9	107	16,226	151.6	94	12,448	132.4	65	6,003	92.4
125	20,225	161.8	143	22,390	156.6	182	24,663	135.5	122	14,367	117.8
131	21,501	164.1	155	24,300	156.8	191	27,505	144.0	162	15,937	98.4
84	11,766	140.1	99	13,442	135.8	125	13,907	111.3	121	10,078	83.3
55	8,178	148.7	57	8,220	144.2	82	9,641	117.6	65	6,692	103.0
70	9,688	138.4	72	9,964	138.4	102	12,336	120.9	85	9,821	115.5
61	8,784	144.0	62	8,931	144.0	87	10,740	123.4	69	7,491	108.6
62	9,567	154.3	82	12,649	154.3	85	12,533	147.4	72	8,337	115.8
976	147,038	150.7	1111	162,710	146.5	1269	159,677	125.8	994	108,248	108.9
162,819			161,562			108,765					

Terminal Expansion/Renovation 2023



Terminal Expansion/Renovation 2023





Thank You.

